

# HOW TO BE EFFICIENT ON YOUR DECISION MAKING

*When you think about the traits of a good leader, waffling and wavering probably don't come to mind. Yet, decisiveness might be more fitting.*

The cognitive overhead was mind boggling. Take some time to gather the necessary data to inform your decision, even if the timescale is very tight. Practice Conflict Management Making decisions with a group seems to complicate decision-making. Think ahead. Deciding on when a decision will be made from the start is a profound, powerful change that will speed everything up. In the wider process of problem-solving, decision-making involves choosing between possible solutions to a problem. Talking about your competition is a good way to add urgency. So we have to be vigilant. Applying Both Reason and Intuition One way to do this is to apply the two aspects in turn. But a condition of benefiting from considered decisions is having a good decision -making the process to use the time effectively. You want people working in parallel instead. Yet, decisiveness might be more fitting. Indeed, the fact that something requires a decision will mean that there will be a bunch of associated risks to manage. However, if you still have several competing options, there are plenty of tools that will help you decide between them. This page provides some ideas that are designed to help those who struggle to make decisions large or small. The method used depends on the nature of the decision to be made and how complex it is. Next, do your research. Use Blindspot Analysis to review whether common decision-making problems like over-confidence, escalating commitment, or groupthink may have undermined the process. There may never be a perfect solution, but there are likely good options available to you. Therefore, an effective decision-making scenario takes the well-alignment of people, process, and technology, implementing a decision-making software tool does make decision making more systematic; after the initial learning curve, the group decision-making sessions are short, productive and well documented. Continue to:. One alternative may have a lot more strengths than another, but all those strengths together may not be nearly as important as the one or two strengths that another alternative has. Use Competition The Right Way. Intuition is a perfectly acceptable means of making a decision, although it is generally more appropriate when the decision is of a simple nature or needs to be made quickly. If you use them all, however, you could wind up spending a very long time making a very small decision. To keep things moving along at Upstart, I ask a lot of hard questions very quickly, and most of them are time related. Tip: There are many tools and techniques that you can use as part of making a good decision. Like this article? When more choices are presented to us, the greater the difficulty in making a final decision. The seven-step strategy is: Create a constructive environment. Not Enough Information If you do not have enough information, it can feel like you are making a decision without any basis. The one I see the mostâ€”and this includes at Google, tooâ€”is that people hem and haw over what the founder or CEO will think every step of the way. How can you make meeting your needs a win for them inside their company? More complicated decisions tend to require a more formal, structured approach, usually involving both intuition and reasoning. First, set a framework for the decision. Get your information from credible sources and then act, swiftly. These vested interests are often not overtly expressed, but may be a crucial blockage. Next, decide who will be the final decision maker. We launched a project to fix this, but it was so complicated that the first 30 minutes of every meeting were dedicated to restating what had happened in the last meeting. You should always be on the lookout for these opportunities.